



MINUTES OF THE SITE VISIT

Ref: RFP/5/2014/Restaurant/Cafeteria Services for EULEX Mission Head Quarters
Pristina

Venue :	Farmed Building, Dining Facility, ground floor Str. Muharrem Fejza p.n. 10000, Prishtine, Kosovo
Date :	14/03/2014
Begin :	10:30 hrs
End :	11:15 hrs
Subject :	Site visit at EULEX HQ

1. General

EULEX Kosovo intends to award contract concerning the provision of restaurant/cafeteria services in Farmed Building. In order to identify a cafeteria operator an open bidding procedure has been launched.

2. Participants

2.1. Contracting Authority was represented by the

- Project Manager in charge of this project,
- the Chairperson of the Evaluation Panel and
- the Secretary of the Evaluation Panel.

2.2. Tenderers' representatives

Representatives of four (4) companies attended to the site visit.

3. Minutes

Tenderers' representatives were shown the dining facility comprising of a kitchen (including kitchen equipment), terrace and the dining room.

The chairman encouraged the representatives to address questions which they may deem substantial for their offer.

The chairperson reminded the representatives that additional questions occurring after this site visit can be addressed in writing to the Contracting Authority by 18/03/2014. (see Articles 2 and 8 of Request for Proposal).

Tenderers representatives were advised to monitor the EULEX website for additional information, clarifications/questions or corrigendum shall be published on the following internet address: <http://www.eulex-kosovo.eu/en/tenders/>.

Drawings and List of Kitchen Equipment were handed over to the representative in hard copy.

After the Chairperson had ascertained that representatives had no more question he declared the site visit to be over.

4. Conclusion

The site visit ended at 11:15 hrs.

End of Text.